

We hope you have enjoyed many wonderful boating days this summer and remember there are plenty of fabulous fall days yet to come! We hope you get out there and enjoy those days as well! We also know that unfortunately the cold weather is too not far off. The enclosed packet provides detailed information about services necessary to protect your boat over the cold winter months.

Please fill out and return this packet **as soon as possible**. Decommissioning work is performed on a "first returned, first reserved" basis. Planning ahead, completing, and submitting these forms filled out completely is the only way to secure your service spot. Service appointments are limited and the most popular weeks fill up by early October. If that week is full upon submission of your forms, Rex will grant you the next available service spot, and reserve that for you. Additional charges may apply for boats winterized after the first frost, after December 1, or if the boat has signs/symptoms of freeze damage before decommissioning.

****Remember 3-4 week backlogs are common so please plan ahead!****

IMPORTANT! Circle requested decommissioning week on calendar below:

SEPTEMBER							OCTOBER							NOVEMBER						
M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU
			1	2	3	4						1	2	31	1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				

Name _____ Street _____

City, State, Zip _____

Cell: _____ Home: _____ Work: _____ Email (print clearly!): _____

Boat name: _____ Make: _____ Model _____ Year _____

Engine; Make, Model, HP: _____

Average Use this season: several days per week, weekends only, or specify _____

If boat is new to Rex, please tell us more so we can assist you better:

Previous Service Facility(s): _____ Years owning this vessel _____

****providing previous service records will assist us in serving you better****

How did you hear about Rex Marine? _____

"TERMS: ALL WORK PAYABLE IN FULL UPON COMPLETION. CASH OR MAJOR CHARGE/DEBIT CARDS ACCEPTED UNLESS OTHER ARRANGEMENTS MADE. I AGREE TO PAY ALL SERVICE CHARGES/LATE FEES, IF INCURRED. AS BILLED AT 1.5% PER MONTH. I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. REX MARINE EMPLOYEES MAY OPERATE WATERCRAFT FOR PURPOSES OF TESTING, INSPECTION, REPAIRING, OR DELIVERY. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON WATERCRAFT TO SECURE THE AMOUNT OF REPAIRS THERETO. REX MARINE WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO WATERCRAFT OR ARTICLES LEFT IN WATERCRAFT IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND REX MARINE'S CONTROL. "CHARGES FOR STORAGE WILL BE ADDED ON ALL ITEMS NOT PICKED UP WITHIN 3 DAYS AFTER NOTIFICATION OF COMPLETION OF SERVICE. ANY ITEM NOT PICKED UP AFTER 90 DAYS FROM COMPLETION WILL BE OFFERED FOR PUBLIC SALE TO COVER REPAIR COSTS."

"TRAILER BOATS: WHEN BOAT IS LEAVING BY TRAILER OWNER IS RESPONSIBLE FOR INSTALLATION/REMOVAL OF GARBOARD HULL DRAIN PLUG, TRAILER TIE DOWNS, NORMAL OPERATION OF TURN SIGNALS, BRAKE LIGHTS, TAIL LIGHTS, ETC."

I acknowledge the information above, on the reverse side, and on the following service work order forms. I authorize Rex Marine to repair, service, and decommission my vessel and components. I understand that there are additional charges if the boat freezes prior to winterization that are my responsibility, not the responsibility of Rex Marine.

All service requests must be accompanied by completing the credit card authorization form below.

CREDIT CARD AUTHORIZATION

I agree to pay a late fee of 1.5% per month, 18% annually on balance due if credit card I have provided can not be charged due to mis-information or decline.

CARD NUMBER: _____

EXPIRATION DATE: _____

MUST BE SUPPLIED, "ON-FILE" NOT ACCEPTED

SIGNATURE: _____

TODAY'S DATE: _____

IMPORTANT WINTER STORAGE INFORMATION CHECKLIST

3 to 4 week backlogs are normal for winterization requests. To prevent freeze damage, please keep this in mind and notify us as soon as your boating season is over.

My initials indicate I have read and accept the Rex Policy Statements listed below:

_____ All winterization work orders must be submitted before October 15. There is no extra charge for early de-commission, so REX is authorized to execute my work order as soon as I inform the Service Department that I am finished with my boat for the 2011 season. Rex can not be responsible for freeze damage when work orders are received after October 15th. As always, existing balances must be paid in full before Rex will decommission my boat.

_____ Fuel tanks must be filled to 80-percent capacity prior to winter storage to prevent condensation in tanks and to preserve fuel quality. Removal of hull drain plugs in outside land-stored boats is the owner's responsibility.

_____ While it is preferred that your boat arrives with winter fueling done, when requested in advance, for a \$25.00 fee plus the fuel cost, Rex will fill your gasoline fuel tank to at least 80%. (We do not have diesel fuel at our Water Street facility)

_____ Waste tanks must be emptied prior to winterization work. Pump out services are available at our fuel dock located at Norwalk Cove Marina or through appointment with the Sound Keeper at www.soundkeeper.org. Soundkeeper does close early in the season. Waste tanks emptied by Rex incur a \$125.00 pumping charge.

_____ REX will return INOPERATIVE engines and systems to serviceable condition in order to properly winterize them. The cost of these repairs are over and above winterization charges, thus such repairs will be billed at our posted time and material rates. If you know of any engine or system problems, please let us know now.

_____ REX must have a set of keys available before scheduled work can begin, so leave a key (or cabin combination) at the Service Office. A \$25.00 charge will be added if keys are not supplied.

_____ Boats stored at our indoor facility must be covered with a tarp by our personnel. If you own a tarp, leave it in plain view in the cockpit for our crew. If the tarp is not spotted in plain view, a new tarp will be charged to your work order.

_____ Summer Rack Service ends October 15. Boats that remain at Rex year round without a winterizing workorder in place by the end of Summer Rack will be winterized at Rex's discretion. Since winterizing is on a first come first serve basis your boat may not be winterized until after freezing weather has occurred. Your boat will receive freeze-protection only and will not receive important preventive maintenance and fall servicing or boat covering.

_____ Bracket mounted electronics should be removed by owner and taken to warm storage. Notify Rex staff if you would like an estimate to have built-in electronics removed/stored.

_____ Rex has limited after-hours security. Rex is not responsible for loss of your personal items.

_____ Boats not contracted for Winter Storage at Rex must be removed within 5 days of completion to avoid daily storage charges.

_____ **REMOVAL OF DRAIN PLUGS IN OUTSIDE LAND-STORED BOATS IS BOAT OWNER'S RESPONSIBILITY. IT IS THE OWNER'S RESPONSIBILITY TO REMOVE DRAIN PLUG UPON HAULING OF TRAILER BOATS AND INSTALLING THE PLUG IN THE SPRING WHEN LAUNCHING.**

_____ I here by authorize the work listed on the reverse side of this page to be done with necessary material and grant Rex Marine permission to operate the boat and its systems for the purpose of testing and inspection. Rex will winterize systems that require winterization unless the owner specifies in writing such systems are not to be winterized. The yard is not responsible for fire, or missing/damaged personal property. An express mechanics lien is hereby acknowledged on my boat and /or equipment to secure the amount of repairs thereto.

INBOARD BOAT WINTERIZING

PRICES ARE LABOR ONLY UNLESS OTHERWISE SPECIFIED. (LABOR RATE IS \$105./HR.)

ITEMS MARKED WITH AN *ASTERISK ARE MINIMUM MANDATORY SERVICES FOR STORAGE AT REX MARINE
ALL MATERIALS ADDITIONAL UNLESS OTHERWISE NOTED

Any Engines / Systems currently not working will need to be made working at Hourly rate in order to be winterized.

CUSTOMER NAME: _____

KEY MUST BE SUPPLIED FOR WORK TO COMMENCE. \$25.00 CHARGE IF WINTERIZING DELAYED FOR NO KEYS

LIFT OPERATIONS

- HL04 Haul boat and load onto owner trailer \$5.00 / ft I am trailering my boat away from Rex for winter.
HL06* *Powerwash Bottom \$3.00 / ft COV01 Install dust cover on inside stored boats. Materials Only
HLDEP* DEP Mandated Recycling of Pressure Washer Water (covers a portion of the costs of program) \$1.25 / ft

ON-WATER SERVICES

- FUEL01 FUEL BOAT WITH FRESH GASOLINE / DIESEL PUMP OUT (AVAILABLE UNTIL NOV. 15) Time & Material
CAPT PICK UP BOAT FROM MY MARINA AT _____ SLIP _____ Time & Material (Per Person)

I Do NOT Need Rex Marine to Perform any On-water Services at this time.

ENGINE WINTERIZATION

*DECOMMISSION & WINTERIZE ENGINE

MATERIALS ARE EXTRA and vary depending on model.

Most winterizations include:

- Add factory recommended fuel conditioners
- Run engine and check for proper operation. Check engine coolant level and condition when applicable.
- Introduce non-toxic antifreeze to all cooling system components after draining block and manifolds as necessary.
- Fog carbureted engine with rust preventative lubricant to protect internal engine components.
- Run MPI/EFI engine with special winterizing fuel blend to protect internal engine components.
- Coat engine exterior with rust inhibiting lubricant.
- Disconnect positive battery terminal(s)

Boats with difficult access may require additional labor charges

- IN3(2)* Decommission and Winterize Inboard Engine (materials additional) Single \$178.50 Twin \$357.00
IN3EC(2)* Decommission and Winterize Catalyzed Sterndrive Engine (materials additional) Single \$257.25 Twin \$514.50
IN3D(2) Winterization of Large Diesels Time and Materials

ENGINE SERVICES

***Oil and Filter Change:** Rex advises that you consider changing engine oil mandatory. Oil breaks down and becomes acidic over the summer season and operating with last season's oil can cause excessive wear and internal damage leading to shortened engine life. Change oil at least once yearly and with no more than 50 hours between changes. We consider every hour of marine operation equivalent to 100 miles of driving your car. Non-remote oil filters or twin engine installations may increase costs. Engine winterizing & materials NOT included.

- OI4/2* Oil and Filter Change (Recommended at least every fall (and every 50hrs) Single \$78.75 Twin \$157.50
INOIL* Oil and Filter Change (Large Diesels) Time and Material

TRANSMISSION SERVICE

Transmission Service: Drain oil and inspect for impurities. Refill with proper lubricant. Recommended at least every other year. The average cost (depending on access) is one hour labor per gear, if the service is done in conjunction with oil change. (V-drive and filtered units subject to extra labor charges.)

- TRN03(2) Service Transmission(s), replace filter as necessary. Time and Material

ADDITIONAL ENGINE SERVICES

Exhaust: Exhaust manifolds and elbows are a service item that need to be replaced over the life of a motor. According to a Boat US tech guide, "most experts suggest that a manifold will have a life expectancy of six to eight years. However, use in saltwater can see this service interval reduced". Even "closed cooled" or "freshwater cooled" engines will have salt water run through the exhaust elbows which will need replacing. If the exhaust fails, water may be entering the engine cylinders causing engine damage. External leaks may not always be visible. It is recommended to do these repairs over the winter as time in spring does not allow, and there will be large delays in getting your boat in spring. This is a time and material operation.

- EXHAUST Exhaust replacement (recommended replacement 6-8 years) Will Estimate Time & Materials

Replace Seawater pump impeller: (Also wear plates and gaskets). Rex recommends that the impeller assembly be replaced every three years. Newer engines have a brass pump housing which is susceptible to wear and typically needs to be replaced along with the impeller service. Average labor time is 3-5 hours depending on access along with the cost of the parts (parts \$400-\$700 per engine).

- INEMP/2 Replace engine Mounted Seawater Pump Impeller(s) Time and Material

Thermostat overhaul: Remove & clean housing; replace thermostat and gaskets.

- THERM Thermostat Overhaul Time and Material

Freshwater Cooling System Service: Drain and replace engine coolant on closed cooled engines. Recommended every two years when standard (green) coolant is used and every five years when extended life (pink) coolant is used. Coolant fluids are additional. (Five year coolant is used in late model Mercruiser engines and is available upon request for older engines.)

- INFWC/2 Service Fresh Water Cooling System / Drain and Replace Coolant Time and Material

Replace Spark Plug Wires: Recommended every three years. Age-related physical deterioration affects the ability of wires to provide proper spark to the cylinders. Typical labor time is 30 minutes to one hour per engine, plus materials.

- ENG03 Replace Spark Plug Wires Time and Material

Engine Drive Belt Service: Check condition & replace/adjust as necessary.

- BELT01 Check Belts (Replace as Necessary) Time and Material

NOTE: Large diesel engines are subject to additional charges to above.

*MINIMUM SERVICE REQUIRED FOR STORAGE AT REX MARINE CENTER

- See Reverse-

ADDITIONAL ENGINE SERVICES

Stuffing Boxes: Check and Repack Stuffing Boxes

STUF01 Check and Repack Stuffing Boxes Time and Material

Engine Hose Service: Check condition & replace as necessary.

HOS01 Check Hoses (Replace as Necessary) Time and Material

I Do NOT need Rex Marine to Perform any Additional Engine Services at this time.

ADDITIONAL SERVICES PERFORMED AFTER HAUL OUT

Anodes/Zincs: Zincs will be replaced if necessary at additional charge. These are sacrificial pieces of metal designed to wear away to protect your underwater metal from corrosion. Minimally this needs to be done annually.

ZNHX Replace Engine Heat Exchanger Zincs Time and Material

ZNSRT Replace Shaft, Rudder, Trim Tab Anodes (Zincs) Time and Material

I Do NOT need Rex Marine to replace my anodes at this time. (I understand these need to be replaced annually, more on some models)

Recondition Prop(s) as necessary: Check condition & send for reconditioning as necessary. Reconditioned props will help optimize fuel efficiency as well as prevent vibration, loss of speed, or premature wearing due to vibration.

PR04 Recondition Prop(s) as necessary (Winter Discount) Time and Material

I Do NOT want my Propellers sent out for Reconditioning over the Winter.

Additional Work Requested:

Electronics repairs / Installations Available as well as Canvas and Upholstery work, Please Inquire in Service

WINTERIZE SYSTEMS

WI03	<input type="checkbox"/>	Fresh Water (4 Fixtures)	\$105.00		
WI04	<input type="checkbox"/>	Additional Fixture	\$28.25	WI11	<input type="checkbox"/> Windshield Washers Time and Material
WI07(2,3)	<input type="checkbox"/>	Air Conditioner(s) (Price per unit)	\$59.89	WI13	<input type="checkbox"/> Hot Water Heater \$52.50
WI08	<input type="checkbox"/>	Ice Maker	\$36.75	WI13B	<input type="checkbox"/> Heater Boost Circuit Time and Material
WI09(2,3)	<input type="checkbox"/>	Head/Waste (Per Waste System)	\$59.89	WI14	<input type="checkbox"/> Fish Well \$30.84
WI10	<input type="checkbox"/>	Winterize Porta Pottie	\$36.75	WI15	<input type="checkbox"/> Salt Water Washdown \$30.84
* WI01	<input type="checkbox"/>	*Winterize all Systems Individual rates apply		WI16	<input type="checkbox"/> Baitwell \$30.84
				WI17	<input type="checkbox"/> Generator \$78.75

*Holding tanks and porta potties not completely empty cannot be winterized, \$125 pumping charge if not arranged prior to winterization
PUMP OUT NOT AVAILABLE ATER NOVEMBER 15*

VACUFLUSH SYSTEM SERVICES

Vacuflush Service: Vacuflush waste systems have rubber components that need to make a good seal in order to create the vacuum needed to flush. Maintenance intervals can vary widely depending on a number of factors such as frequency of system use and quality of flushing water, etc. The factory recommends a maintenance interval of 2-3 years. The **average** cost of the vacuflush "tune-up" is \$70-\$100 parts and \$150 labor. This tune-up will include new duckbill valves and a bowl seal, it does not include a new charcoal vent filter.

VACTUNE Vacuflush servicing (recommended servicing 2-3 years) Time & Materials

Vent Filter for Waste System: The in-line vent filter has special odor-removing filter materials to help keep your vessel smelling clean and pleasant. Each cartridge is good for an entire season. Recommended to at least do in conjunction with system tune-up. In **most** cases replacement cartridges cost \$90 plus \$31.25 labor for installation.

VACVENT Waste system filter replacement Time & Materials

GENERATOR SERVICES

GEN01	<input type="checkbox"/>	Generator Repair Work			Time and Material
GENEMP	<input type="checkbox"/>	Rebuild Engine Mounted Seawater Pump			Time and Material
GEN02	<input type="checkbox"/>	Tune up Generator			Time and Material
GEN03	<input type="checkbox"/>	Change Antifreeze in Generator			Time and Material
GEN0IL	<input type="checkbox"/>	Change Generator Oil and Filter (When done in conjunction with main engine oil change)			\$70.35

BATTERY SERVICES

BAREM	<input type="checkbox"/>	Batteries with low volts or failing a load test will be removed and sent for recycling			Time and Material
BA16	<input type="checkbox"/>	Service & Maintain Batteries on Board (MUST HAVE SHRINKWRAP DOOR (SW09)			Time and Material
BA17	<input type="checkbox"/>	Remove Battery(ies) for owner pick up (must be picked up within 5 days to avoid charge)			Time and Material

SHRINKWRAP SERVICES

Includes Materials and Frame as Necessary

SW01	<input type="checkbox"/>	Shrinkwrap entire boat: up to 20'			\$14.00/ft
SW02	<input type="checkbox"/>	Shrinkwrap entire boat: over 20' and up to 10' beam			\$18.50/ft
SW03	<input type="checkbox"/>	Shrinkwrap entire boat: over 10' beam, up to 40'			\$21.50/ft
SW04	<input type="checkbox"/>	Shrinkwrap entire boat: over 40' and over 10' beam, up to 50'			\$24.50/ft
SW08	<input type="checkbox"/>	Remove Bimini, Enclosures, antennas, etc. as necessary to enable shrinkwrapping			Hourly Rate
SW07	<input type="checkbox"/>	Boats with flybridge, or T-tops (additional)			\$125.00
SW09	<input type="checkbox"/>	Install zippered access door after shrinkwrap			\$50.00

NOTE: Large diesel engines are subject to additional charges to above.

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Signature: _____ Today's Date: _____