

We hope you have enjoyed many wonderful boating days this summer and remember there are plenty of fabulous fall days yet to come! We hope you get out there and enjoy those days as well! We also know that unfortunately the cold weather is too not far off. The enclosed packet provides detailed information about services necessary to protect your boat over the cold winter months.

Please fill out and return this packet **as soon as possible**. Decommissioning work is performed on a "first returned, first reserved" basis. Planning ahead, completing, and submitting these forms filled out completely is the only way to secure your service spot. Service appointments are limited and the most popular weeks fill up by early October. If that week is full upon submission of your forms, Rex will grant you the next available service spot, and reserve that for you. Additional charges may apply for boats winterized after the first frost, after December 1, or if the boat has signs/symptoms of freeze damage before decommissioning.

**\*\*Remember 3-4 week backlogs are common so please plan ahead!\*\***

**IMPORTANT! Circle requested decommissioning week on calendar below:**

SEPTEMBER							OCTOBER							NOVEMBER						
M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU
			1	2	3	4						1	2	<b>31</b>	1	2	3	4	5	6
<b>5</b>	6	7	8	9	10	11	<b>3</b>	4	5	6	7	8	9	<b>7</b>	8	9	10	11	12	13
<b>12</b>	13	14	15	16	17	18	<b>10</b>	11	12	13	14	15	16	<b>14</b>	15	16	17	18	19	20
<b>19</b>	20	21	22	23	24	25	<b>17</b>	18	19	20	21	22	23	<b>21</b>	22	23	24	25	26	27
<b>26</b>	27	28	29	30			<b>24</b>	25	26	27	28	29	30	<b>28</b>	29	30				

Name \_\_\_\_\_ Street \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_ Email (print clearly!): \_\_\_\_\_

Boat name: \_\_\_\_\_ Make: \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Engine; Make, Model, HP: \_\_\_\_\_

Average Use this season: several days per week, weekends only, or specify \_\_\_\_\_

*If boat is new to Rex, please tell us more so we can assist you better:*

Previous Service Facility(s): \_\_\_\_\_ Years owning this vessel \_\_\_\_\_

**\*\*providing previous service records will assist us in serving you better\*\***

How did you hear about Rex Marine? \_\_\_\_\_

"TERMS: ALL WORK PAYABLE IN FULL UPON COMPLETION. CASH OR MAJOR CHARGE/DEBIT CARDS ACCEPTED UNLESS OTHER ARRANGEMENTS MADE. I AGREE TO PAY ALL SERVICE CHARGES/LATE FEES, IF INCURRED. AS BILLED AT 1.5% PER MONTH. I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. REX MARINE EMPLOYEES MAY OPERATE WATERCRAFT FOR PURPOSES OF TESTING, INSPECTION, REPAIRING, OR DELIVERY. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON WATERCRAFT TO SECURE THE AMOUNT OF REPAIRS THERETO. REX MARINE WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO WATERCRAFT OR ARTICLES LEFT IN WATERCRAFT IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND REX MARINE'S CONTROL. "CHARGES FOR STORAGE WILL BE ADDED ON ALL ITEMS NOT PICKED UP WITHIN 3 DAYS AFTER NOTIFICATION OF COMPLETION OF SERVICE. ANY ITEM NOT PICKED UP AFTER 90 DAYS FROM COMPLETION WILL BE OFFERED FOR PUBLIC SALE TO COVER REPAIR COSTS."

"TRAILER BOATS: WHEN BOAT IS LEAVING BY TRAILER OWNER IS RESPONSIBLE FOR INSTALLATION/REMOVAL OF GARBOARD HULL DRAIN PLUG, TRAILER TIE DOWNS, NORMAL OPERATION OF TURN SIGNALS, BRAKE LIGHTS, TAIL LIGHTS, ETC."

*I acknowledge the information above, on the reverse side, and on the following service work order forms. I authorize Rex Marine to repair, service, and decommission my vessel and components. I understand that there are additional charges if the boat freezes prior to winterization that are my responsibility, not the responsibility of Rex Marine.*

**All service requests must be accompanied by completing the credit card authorization form below.**

**CREDIT CARD AUTHORIZATION**

I agree to pay a late fee of 1.5% per month, 18% annually on balance due if credit card I have provided can not be charged due to mis-information or decline.

**CARD NUMBER:** \_\_\_\_\_

**EXPIRATION DATE:** \_\_\_\_\_

MUST BE SUPPLIED, "ON-FILE" NOT ACCEPTED

**SIGNATURE:** \_\_\_\_\_

**TODAY'S DATE:** \_\_\_\_\_

### IMPORTANT WINTER STORAGE INFORMATION CHECKLIST

**3 to 4 week backlogs are normal for winterization requests. To prevent freeze damage, please keep this in mind and notify us as soon as your boating season is over.**

My initials indicate I have read and accept the Rex Policy Statements listed below:

\_\_\_\_\_ All winterization work orders must be submitted before October 15. There is no extra charge for early de-commission, so REX is authorized to execute my work order as soon as I inform the Service Department that I am finished with my boat for the 2011 season. Rex can not be responsible for freeze damage when work orders are received after October 15<sup>th</sup>. As always, existing balances must be paid in full before Rex will decommission my boat.

\_\_\_\_\_ Fuel tanks must be filled to 80-percent capacity prior to winter storage to prevent condensation in tanks and to preserve fuel quality. Removal of hull drain plugs in outside land-stored boats is the owner's responsibility.

\_\_\_\_\_ While it is preferred that your boat arrives with winter fueling done, when requested in advance, for a \$25.00 fee plus the fuel cost, Rex will fill your gasoline fuel tank to at least 80%. (We do not have diesel fuel at our Water Street facility)

\_\_\_\_\_ Waste tanks must be emptied prior to winterization work. Pump out services are available at our fuel dock located at Norwalk Cove Marina or through appointment with the Sound Keeper at [www.soundkeeper.org](http://www.soundkeeper.org). Soundkeeper does close early in the season. Waste tanks emptied by Rex incur a \$125.00 pumping charge.

\_\_\_\_\_ REX will return INOPERATIVE engines and systems to serviceable condition in order to properly winterize them. The cost of these repairs are over and above winterization charges, thus such repairs will be billed at our posted time and material rates. If you know of any engine or system problems, please let us know now.

\_\_\_\_\_ REX must have a set of keys available before scheduled work can begin, so leave a key (or cabin combination) at the Service Office. A \$25.00 charge will be added if keys are not supplied.

\_\_\_\_\_ Boats stored at our indoor facility must be covered with a tarp by our personnel. If you own a tarp, leave it in plain view in the cockpit for our crew. If the tarp is not spotted in plain view, a new tarp will be charged to your work order.

\_\_\_\_\_ Summer Rack Service ends October 15. Boats that remain at Rex year round without a winterizing workorder in place by the end of Summer Rack will be winterized at Rex's discretion. Since winterizing is on a first come first serve basis your boat may not be winterized until after freezing weather has occurred. Your boat will receive freeze-protection only and will not receive important preventive maintenance and fall servicing or boat covering.

\_\_\_\_\_ Bracket mounted electronics should be removed by owner and taken to warm storage. Notify Rex staff if you would like an estimate to have built-in electronics removed/stored.

\_\_\_\_\_ Rex has limited after-hours security. Rex is not responsible for loss of your personal items.

\_\_\_\_\_ Boats not contracted for Winter Storage at Rex must be removed within 5 days of completion to avoid daily storage charges.

\_\_\_\_\_ **REMOVAL OF DRAIN PLUGS IN OUTSIDE LAND-STORED BOATS IS BOAT OWNER'S RESPONSIBILITY. IT IS THE OWNER'S RESPONSIBILITY TO REMOVE DRAIN PLUG UPON HAULING OF TRAILER BOATS AND INSTALLING THE PLUG IN THE SPRING WHEN LAUNCHING.**

\_\_\_\_\_ I here by authorize the work listed on the reverse side of this page to be done with necessary material and grant Rex Marine permission to operate the boat and its systems for the purpose of testing and inspection. Rex will winterize systems that require winterization unless the owner specifies in writing such systems are not to be winterized. The yard is not responsible for fire, or missing/damaged personal property. An express mechanics lien is hereby acknowledged on my boat and /or equipment to secure the amount of repairs thereto.

# STERNDRIVE BOAT WINTERIZING

PRICES ARE LABOR ONLY UNLESS OTHERWISE SPECIFIED. (LABOR RATE IS \$105./HR.)

ITEMS MARKED WITH AN \*ASTERISK ARE MINIMUM MANDATORY SERVICES FOR STORAGE AT REX MARINE  
ALL MATERIALS ADDITIONAL UNLESS OTHERWISE NOTED

Any Engines / Systems currently not working will need to be made working at Hourly rate in order to be winterized.

CUSTOMER NAME: \_\_\_\_\_

KEY MUST BE SUPPLIED FOR WORK TO COMMENCE. \$25.00 CHARGE IF WINTERIZING DELAYED FOR NO KEYS

## LIFT OPERATIONS

- HL04  Haul boat and load onto owner trailer \$5.00 / ft  I am trailering my boat away from Rex for winter.  
HL06\*  \*Powerwash Bottom \$3.00 / ft COV01  Install dust cover on inside stored boats. Materials Only  
HLDEP\*  DEP Mandated Recycling of Pressure Washer Water (covers a portion of the costs of program) \$1.25 / ft

## ON-WATER SERVICES

- FUEL01  FUEL BOAT WITH FRESH GASOLINE / DIESEL Time & Material  
CAPT  PICK UP BOAT FROM MY MARINA AT \_\_\_\_\_ SLIP \_\_\_\_\_ Time & Material (Per Person)  
 I Do NOT Need Rex Marine to Perform any On-water Services at this time. PUMP OUT (AVAILABLE UNTIL NOV. 15)

## \*DECOMMISSION AND WINTERIZE STERNDRIVE ENGINE

MATERIALS ARE EXTRA and vary depending on model.

### Most winterizations include:

Add factory recommended fuel conditioners

Run engine, check for proper operation, and flush with fresh water. Check coolant level and condition if applicable.

Introduce non-toxic antifreeze to all cooling system components after draining block and manifolds as necessary.

Fog carbureted engine with rust preventative lubricant to protect internal engine components.

Run MPI/EFI engine with special winterizing fuel blend to protect internal engine components.

Coat engine exterior with rust inhibiting lubricant.

Disconnect positive battery terminal(s)

- |                                    |  |                 |               |
|------------------------------------|--|-----------------|---------------|
| SD3(2)* <input type="checkbox"/>   | Decommission and Winterize Sterndrive Engine (materials additional)            | Single \$178.50 | Twin \$357.00 |
| SD3EC(2)* <input type="checkbox"/> | Decommission and Winterize Catalyzed Sterndrive Engine (materials additional)  | Single \$257.25 | Twin \$514.50 |
| SDCC <input type="checkbox"/>      | Additional Labor may be required for Closed Cooled (Freshwater Cooled) Engines |                 | Hourly rate   |

Boats with difficult access may require additional labor charges

**\*Oil and Filter Change:** Rex advises that you consider changing engine oil mandatory. Oil breaks down and becomes acidic over the summer season and operating with last season's oil can cause excessive wear and internal damage leading to shortened engine life. Change oil at least once yearly and with no more than 50 hours between changes. We consider every hour of marine operation equivalent to 100 miles of driving your car. Non-remote oil filters or twin engine installations may increase costs. Engine winterizing NOT included.

- O14/2\*  Oil and Filter Change (Recommended at least every fall (and every 50hrs) Single \$78.75 Twin \$157.50

## STERNDRIVE SERVICES

**STERNDRIVE PREVENTIVE MAINTENANCE PROGRAM: ALPHA(SD36), BRAVO (SD41)DRIVES:** This comprehensive program should be performed every other year on Bravo drives and at least every third year on Alpha drives along with replacing the water pump on Alpha. Unknown existing, or potential problems, can often be detected and corrected before a serious breakdown shortens your season. (Prices are labor only, materials additional)

Remove drive, visually inspect and service transom assembly. Lubricate gimbal housing bearings, universals and shift cables as required. Visually inspect all bellows and hoses in transom assembly as able.

Drain gear lube. Pressure check sterndrive seals. Refill sterndrive with factory gear lube.

Clear external water intakes as necessary.

Replace sterndrive and transom assembly anodes as necessary.

Remove gear lube reservoir, clean, reinstall and refill.

Reinstall drive after checking engine alignment.

Remove propeller, grease propshaft, and re-install prop. Send prop(s) for reconditioning, if necessary. (Additional charge)

- |                                   |   |                 |                         |
|-----------------------------------|---|-----------------|-------------------------|
| SD36/362 <input type="checkbox"/> | Alpha Sterndrive Preventive Maintenance Program (materials additional)              | Single \$341.25 | Twin \$682.50           |
| SDDMP/2 <input type="checkbox"/>  | Replace Alpha Sterndrive Mounted Pump (When done in Conjunction with Alpha Service) |                 | \$131.25 Per Sterndrive |
| SD41/412 <input type="checkbox"/> | Bravo Sterndrive Preventive Maintenance Program (materials additional)              | Single \$367.50 | Twin \$735.00           |
| SDVCD <input type="checkbox"/>    | Volvo Composite Drive Preventive Maintenance Program                                |                 | Time and Material       |

**\*SD28/282: Change Gear Case Lube and Pressure Check Seals:** This service is the bare minimum for sterndrives. This should be done at least annually with no more than 100 hours between services. This is also recommended after the initial 20 hour break in period. This service is if you are not requesting the Preventive Maintenance Program discussed above. Mercruiser recommends lubricating the engine coupler which, based on access in most boats, usually can not be lubricated with out removing the drive as in our Preventive Maintenance Program. (Prices are labor only.) Elements include:

Clean water intakes as necessary, externally.

Lubricate external grease fittings.

Drain gear lube, inspect for impurities.

Refill sterndrive with factory gear lube.

Empty remote gear lube reservoir, clean and refill.

Remove and replace drain plug and vent seals.

Pressure check sterndrive seals, when applicable.

Remove prop, clean and lube prop shaft, reinstall prop.

(Pressure check usually can not be done with the drive on the boat)

Send prop(s) for reconditioning, if necessary. (Additional charge)

- SD28/282\*  Change Gear Case Lube (Service Drive without Removal)\* (Materials Additional) Single \$157.50 Twin \$315.00

**Recondition Prop(s) as necessary:** Check condition & send for reconditioning as necessary.

- PR04  Recondition Prop(s) as necessary (Winter Discount)

Will be sent out if performance may be effected Time and Material

I Do NOT want my Propellers sent out for Reconditioning over the Winter.

unless owner indicates not to send props out.

**Anodes/Zincs:** Zincs will be replaced if necessary at additional charge. Bearing carrier anode will be replaced while prop is removed for servicing. These are sacrificial pieces of metal designed to wear away to protect your sterndrive from corrosion. Minimally this needs to be done every spring. On Bravo III drives it is recommended to replace anodes every 3 months.

- ZNTT  Replace Trim Tab Anodes (Zincs)

Time and Material

- ZNSD  Replace Sterndrive Anodes (Zincs)

Time and Material

I Do NOT need Rex Marine to replace my anodes at this time. (I understand these need to be replaced annually, more on some models)

*Electronics repairs / Installations Available as well as Canvas and Upholstery work, Please Inquire in Service*

- See Reverse-

## ADDITIONAL ENGINE SERVICES

**Replace Seawater Pump:** Rex recommends that the seawater pump assembly be replaced every three years. Labor time for impeller replacement for Alpha drives is one hour and fifteen minutes per engine when the work is done along with the Sterndrive Preventive Maintenance Program. On Bravo sterndrive, average labor time is 2-5 hours depending on access along with the cost of the parts (parts \$400-\$700 per engine).

SDEMP/2  Replace engine Mounted Seawater Pump(s) Time and Material  
 SDDMP/2  Replace Sterndrive Mounted Pump (When done in Conjunction with Alpha Service) Labor \$131.25 Per Sterndrive

**Thermostat Overhaul:** Remove & clean housing; replace thermostat and gaskets.

THERM  Thermostat Overhaul **Recommend replacement at time of SDEMP or SDDMP** Time and Material

**Freshwater Cooling System Service:** Drain and replace engine coolant on closed cooled engines. Recommended every two years when standard (green) coolant is used and every five years when extended life (pink) coolant is used. Coolant fluids are additional. (Five year coolant is used in late model Mercruiser engines and is available upon request for older engines.

SDFWC/2  Service Fresh Water Cooling System / Drain and Replace Coolant Time and Material

**Bellows:** The "bellows" or boots are rubber corrugated tubes that seal the transom where the outdrive connects and cables and shafts pass through. Bellows have a limited lifespan and need to be replaced periodically. A bellows that is over five years old is "living on borrowed time." This opcode includes replacing the exhaust bellows, shift cable, and u-joint bellows. This also includes replacing the shift cable (inner & outer) as well as the gimbal bearing, and trim limit/trim sender. On Alpha sterndrives this includes replacing the water transfer hose. On Bravo sterndrives replacing the water transfer hose is not included and performed at additional time and material (due to lengthy repair times). It is recommended to do these repairs over the winter as time in spring does not allow, and there will be large delays in getting your boat in spring. This is a time and material operation.

BELLOWS  Bellows replacement (recommended replacement 5 years) Time & Materials

**Exhaust:** Exhaust manifolds and elbows are a service item that need to be replaced over the life of a motor. According to a Boat US tech guide, "most experts suggest that a manifold will have a life expectancy of six to eight years. However, use in saltwater can see this service interval reduced". Even "closed cooled" or "freshwater cooled" engines will have salt water run through the exhaust elbows which will need replacing. If the exhaust fails, water may be entering the engine cylinders causing engine damage. External leaks may not always be visible. It is recommended to do these repairs over the winter as time in spring does not allow, and there will be large delays in getting your boat in spring. This is a time and material operation.

EXHAUST  Exhaust replacement (recommended replacement 6-8 years) Time & Materials

I Do NOT need Rex Marine to Perform any Additional Engine Services at this time.

**PER OWNER, PLEASE ASSES & REPAIR:** \_\_\_\_\_

## WINTERIZE SYSTEMS

WI03	<input type="checkbox"/>	Fresh Water (4 Fixtures)	\$105.00	WI11	<input type="checkbox"/>	Windshield Washers	Time and Material
WI04	<input type="checkbox"/>	Additional Fixture	\$28.25	WI13	<input type="checkbox"/>	Hot Water Heater	\$52.50
WI07(2,3)	<input type="checkbox"/>	Air Conditioner(s) (Price per unit)	\$59.89	WI13B	<input type="checkbox"/>	Heater Boost Circuit	Time and Material
WI08	<input type="checkbox"/>	Ice Maker	\$36.75	WI14	<input type="checkbox"/>	Fish Well	\$30.84
WI09(2,3)	<input type="checkbox"/>	Head/Waste (Per Waste System)	\$59.89	WI15	<input type="checkbox"/>	Salt Water Washdown	\$30.84
WI10	<input type="checkbox"/>	Winterize Porta Pottie	\$36.75	WI16	<input type="checkbox"/>	Baitwell	\$30.84
* WI01	<input type="checkbox"/>	*Winterize all Systems Individual rates apply		WI17	<input type="checkbox"/>	Generator	\$78.75

*Holding tanks and porta potties not completely empty cannot be winterized, \$125 pumping charge if not arranged prior to winterization*

## GENERATOR SERVICES

GENEMP  Rebuild Engine Mounted Seawater Pump Time and Material  
 GEN02  Tune up Generator Time and Material  
 GEN03  Change Antifreeze in Generator Time and Material  
 GEN0IL  Change Generator Oil and Filter (When done in conjunction with main engine oil change) \$70.35

## VACUFLUSH SYSTEM SERVICES

**Vacuflush Service:** Vacuflush waste systems have rubber components that need to make a good seal in order to create the vacuum needed to flush. Maintenance intervals can vary widely depending on a number of factors such as frequency of system use and quality of flushing water, etc. The factory recommends a maintenance interval of 2-3 years. The **average** cost of the vacuflush "tune-up" is \$70-\$100 parts and \$150 labor. This tune-up will include new duckbill valves and a bowl seal, it does not include a new charcoal vent filter.

VACTUNE  Vacuflush servicing (recommended servicing 2-3 years) Time & Materials

**Vent Filter for Waste System:** The in-line vent filter has special odor-removing filter materials to help keep your vessel smelling clean and pleasant. Each cartridge is good for an entire season. Recommended to at least do in conjunction with system tune-up. In **most** cases replacement cartridges cost \$90 plus \$31.25 labor for installation.

VACVENT  Waste system filter replacement Time & Materials

## BATTERY SERVICES

BAREM  Batteries with low volts or failing a load test will be removed and sent for recycling Time and Material  
 BA25  Disconnect battery and leave in boat (Standard Rex Practice) Included with Winterization  
 BA17  Remove Battery(ies) for owner pick up (must be picked up within 5 days to avoid charge) Time and Material  
 BA16  Service & Maintain Batteries on Board (MUST HAVE GROUND STORAGE & SHRINKWRAP DOOR) Time and Material

## SHRINKWRAP SERVICES (Includes Materials and Frame as Necessary)

SW01  Shrinkwrap entire boat: up to 20' \$14.00/ft  
 SW02  Shrinkwrap entire boat: over 20' and up to 10' beam \$18.50/ft  
 SW03  Shrinkwrap entire boat: over 10' beam, up to 40' \$21.50/ft  
 SW04  Shrinkwrap entire boat: over 40' and over 10' beam, up to 50' \$24.50/ft  
 SW08  Remove Bimini, Enclosures, antennas, etc. as necessary to enable shrinkwrapping Hourly Rate  
 SW07  Boats with flybridge, or T-tops (additional) \$125.00  
 SW09  Install zippered access door after shrinkwrap \$50.00

\*MINIMUM SERVICE REQUIRED FOR STORAGE AT REX MARINE CENTER

Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_