



1. Please read, update & complete fields on all forms.
2. If you are currently done using your boat for the season please let us know, or circle your last planned boating day or drop off week below. If you finish earlier than planned, we welcome your boat sooner.
3. Please sign and return completed forms **AS SOON AS POSSIBLE** as work is performed on a "first returned, first reserved" basis. **Be advised that freeze damage can occur as early as October.**
4. Key must be supplied. \$75.00 charge if service is delayed due to 'no keys' on requested date.
5. A trouble free summer 2024 starts now. Let's discuss your preventative maintenance questions.

**IMPORTANT! CIRCLE DROP OFF WEEK FOR DECOMMISSIONING 2023**

September							October							November						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

STREET \_\_\_\_\_ CITY, ST, ZIP: \_\_\_\_\_

CELL: \_\_\_\_\_ HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

BOAT NAME: \_\_\_\_\_ YEAR: \_\_\_\_\_ MAKE/MODEL \_\_\_\_\_

REGISTRATION # \_\_\_\_\_ ENGINE YEAR/MAKE/HP: \_\_\_\_\_

- Boat will arrive by trailer     
  Boat will arrive by water     
  Rex Valet Rack Boat  
 Boat will leave by trailer     
  Boat will leave by water     
  Rex Land Storage

*If boat is new to Rex, please tell us more so we can assist you better*

Previous Service Facilities: \_\_\_\_\_ Years owning this vessel \_\_\_\_\_

**\*\*providing previous service records will assist us in recommended services\*\***

How did you hear about Rex Marine Center? \_\_\_\_\_

**I acknowledge the information above, on the reverse side, and on the following service work order forms. I authorize Rex Marine to repair service & decommission my vessel and components. I understand as the owner that additional charges may apply if the boat freezes prior to decommissioning services, and that I am the responsible party for the freeze damage charges incurred.**

**CREDIT CARD & REX SERVICE AUTHORIZATION**

I agree to pay a late fee of 1.5% per month; 18% annually on balance due if credit card I have provided cannot be charged due to misinformation or decline

CARD NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ CVV CODE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ BILLING ZIP CODE: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_



## Rex Service Terms & Conditions For Winter Service

*My signature below indicates I have read and accept the Rex Policy Statements listed below:*

- \* Existing balances must be paid In Full before Rex will decommission my boat.
- \* All winterization work orders must be submitted on or before October 16th. There is no extra charge for early decommissioning. I will inform the Service Department immediately when I am finished with my boat for the 2023 season.
- \* Fuel tanks must be filled to approximately 80-percent capacity, (*Not Full*), by owner prior to winter storage to prevent condensation in tanks and to preserve fuel quality. For a \$25.00 fee (plus fuel cost) and **advance request**, Rex will add gasoline as recommended. (We do not have diesel fuel at our Water Street facility, but Norwalk Cove Marina does).
- \* Please remove canvas and eisenglass when possible. Rex Marine is not responsible for damage to canvas and eisenglass.
- \* Waste tanks must be emptied prior to winterization work. Please add clean water and pump several times to minimize odor problems in the spring. Pump out services are available at the Norwalk Cove Marina Fuel Dock or through appointment with the East Norwalk Blue at: [www.eastnorwalkblue.org](http://www.eastnorwalkblue.org) East Norwalk Blue and Norwalk Cove stop pumping by late October. Waste tanks emptied by Rex incur a \$125.00 boat relocation charge to enable pumpout.
- \* Rex will return INOPERATIVE engines and systems to serviceable condition in order to properly winterize them. The cost of these repairs are over and above winterization charges. Such repairs will be billed at our posted time and material rates. **If you know of any engine or system problems, please let us know now.**
- \* Rex must have a set of keys available before scheduled work can begin. Please leave key(s) or access info at the Service Office. A \$75.00 charge will be added if keys are not supplied to compensate for lost "no keys" time.
- \* Rack stored boats at our indoor facility will be covered with a tarp by our personnel. If you own a tarp, **leave it in plain view** in the cockpit for our crew. If a tarp is not in plain view, a new tarp will be charged to your work order.
- \* Summer Rack Service ends October 16<sup>th</sup>. Boats that remain at Rex without a winterizing workorder in place by the end of Summer Rack storage may be winterized at Rex's discretion and at the owners expense. Since winterizing is on a first come first serve basis your boat may not be winterized until after freezing weather has occurred. We will attempt freeze-protection **only** and your boat will not receive important preventive maintenance, fall servicing or boat covering in absence of a work order.
- \* Snap in carpets, cushions, and anything that is or could become damp or wet and create mold, should be taken home to warm storage.
- \* Bracket mounted electronics should be removed by owner and taken to warm storage.
- \* Low or dead battery(ies) will be charged or replaced at an hourly rate.
- \* Rex has limited after-hours security. Rex is not responsible for loss of your personal items, best to remove for winter.
- \* Boats not contracted for Winter Storage at Rex must be removed within 3 days of completion to avoid daily storage charges.
- \* **REMOVAL OF DRAIN PLUGS IN OUTSIDE LAND-STORED BOATS IS BOAT OWNER'S RESPONSIBILITY. IT IS THE OWNER'S RESPONSIBILITY TO REMOVE DRAIN PLUG UPON HAULING OF TRAILER BOATS AND INSTALLING THE PLUG IN THE SPRING WHEN LAUNCHING.**
- \* I here by authorize the work to be done with necessary material and grant Rex Marine permission to operate the boat and its systems for the purpose of testing and inspection. Rex will winterize all systems unless the owner specifies in writing such systems are not to be winterized. The yard is not responsible for freeze damage, fire, or missing/damaged personal property. An express mechanics lien is hereby acknowledged on my boat and /or equipment to secure the amount of repairs thereto. **My signature below indicates I have read and agree to all the terms and conditions above and on the following pages.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Customer Name \_\_\_\_\_

## Inboard Winterization Services 2023

All prices below are labor only. All services are billed at a **Labor Rate of \$184.00/hr.** Materials, sales tax, and a 1.50% environmental compliance charge are extra and will be applied accordingly. Work orders for services will be billed as work progresses and may be partially billed over several months time.

<b>Engine Decommissioning &amp; Winterization</b> (choose one, materials additional)		<b>Per Engine</b>
<b>Gas Engines</b>		
<input type="checkbox"/> IN3	Decommission & winterize inboard engine (materials additional)	\$322.00
<input type="checkbox"/> IN3EC	Emission controlled engines with catalytic converter	\$347.50
<input type="checkbox"/> OI4	Oil & filter change (in conjunction with winterizing)	\$138.00
<b>Diesel Engines</b>		
<input type="checkbox"/> IN3D	Decommission & winterize diesel inboard engine or IPS	Time & Material
<input type="checkbox"/> INOIL	Oil & filter change (Diesel)	Time & Material
<b>Recommended</b> (all services are billed at time & material)		
<input type="checkbox"/> ZNSRT	Replace shaft, rudder, trim tab anodes/zincs as necessary	Time & Material
<input type="checkbox"/> ZNHX	Replace heat exchanger zincs as necessary, when applicable	Time & Material
<input type="checkbox"/> INEMP	Replace seawater pump impeller (average 3-5 hours labor plus parts, perform every 3 years or 100 Hours)	Time & Material
<input type="checkbox"/> INFWC	Drain & replace engine coolant on closed cooled/freshwater cooled engine systems <i>(most engine manufacturers recommend long life coolant replaced every 5 years)</i>	Time & Material
<input type="checkbox"/> THERM	Remove & clean thermostat housing, replace thermostat and gaskets	Time & Material
<input type="checkbox"/> PUMP	Waste pump out (may be done automatically with any evidence of remaining waste to protect system)	\$125.00
<b>Generator Services</b>		
<input type="checkbox"/> GENEMP	Rebuild/replace engine mounted seawater pump	Time & Material
<input type="checkbox"/> GENFWC	Change coolant in generator	Time & Material
<input type="checkbox"/> WI17	Winterize Generator	\$165.00
<input type="checkbox"/> GENOIL	Oil & filter change (Generator if applicable)	\$138.00
<b>Maintenance Services</b> (all services are billed at time & material)		
<input type="checkbox"/> STUF01	Service stuffing box as applicable	
<input type="checkbox"/> HOS01	Replace hoses & belts as necessary	
<input type="checkbox"/> TRN03	Service transmission and replace filter as necessary (every other year or 100 hours)	
<input type="checkbox"/> COMP01	Compression test recommended for engines 5 years or older when loss of power/performance issues have occurred	
<input type="checkbox"/> EXHAUST	<b>Exhaust Replacement</b> Exhaust manifolds and elbows have a life expectancy of five to eight years and use in saltwater can reduce interval. Even "closed cooled" or "freshwater cooled" engines will have saltwater run through the exhaust elbows and may run through exhaust manifold. When exhausts fail there is often internal and/or external leaking that is not often visible. Prior to replacement, compression test recommended.	
<b>Required</b> (for winter storage @ Rex)		
<input type="checkbox"/> WI01	Winterize all systems (including domestic and saltwater systems)	Time & Material
<input type="checkbox"/> PR04	Recondition props as necessary	Time & Material
<input type="checkbox"/> HL06/DEP	Power wash boat bottom & water recycling, (required for dockage boats, not required for summer rack stored boats) <i>Holding tanks and porta potties not completely empty can not be winterized, \$125 if Rex performs pump out</i>	\$6.00/foot
<b>Shrink Wrap Services</b>		
<input type="checkbox"/> SW01	Shrink wrap boat up to 20' (materials included)	\$21.00/ft
<input type="checkbox"/> SW02	Shrink wrap boat over 20' and up to 10' beam (materials included)	\$26.00/ft
<input type="checkbox"/> SW03	Shrink wrap boat up to 40' and over 10' beam (materials included)	\$29.00/ft
<input type="checkbox"/> SW04	Shrink wrap boat up to 50' and over 10' beam (materials included)	\$32.00/ft
<input type="checkbox"/> SW07	Boats with fly bridge, or T-tops (materials included)	\$150.00
<input type="checkbox"/> SW08	Remove bimini, enclosures, antennas, etc. as necessary to enable shrink wrapping	Hourly Rate
<input type="checkbox"/> SW09	Install zippered access door after shrink wrap	\$50.00
<i>*Wrap to rail an additional \$5.00 per ft. materials included. (Required for dark colored and painted hulls)*</i>		

- See Reverse -



Customer Name \_\_\_\_\_

## Custom Services

### Captain & Concierge Services

- CAPT** Pick up boat from my marina/home \_\_\_\_\_ slip # \_\_\_\_\_ *Time & Material*  
Key In Boat  Yes Location \_\_\_\_\_  No: Will drop off key at Rex
- FUEL01** Fuel boat to 80% with fresh gas (*fork-liftable boats only*) *\$25 + Fuel*
- WASTE** Pump out with CAPT pick up (available until 10/31) *Time & Material*

### Electronics

- EL01** Install new electronics: stereo, GPS, speakers, transducer, etc...Please call or email details. *Time & Material*

### Canvas & Upholstery Repair

- CNV01** Check / Repair / Clean cover, bimini top, canvas snaps *Time & Material*
- CNV02** Inspect and repair cushions and upholstery *Time & Material*

### Fiberglass Services

- FG01** Estimate gel coat / fiberglass damage, scratches and chips (indicate locations) \**Limited Availability*\*
- FG02** Faded gel coat restoration: Please estimate

- Are there any operational, running, or performance issues to report?
- Any repairs needed not shown on this form?
- Please discuss with your service advisor if so.

### Customer Notes For Rex / Requested Winter Work

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### Important Information

- Engines/systems currently not running will need to be made working at time & material to enable winterization
- Key must be supplied for work to commence. \$75.00 charge if operational service delayed for no keys present
- Prices are labor only unless otherwise specified. Labor rate is \$184/hr all materials are additional
- **This form is to be signed and returned with attached signed forms completed.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_